



Safeguarding Children at Child's Play Pre-School

This Pre-school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

This means we have a Child Protection Policy and safeguarding procedures in place, which we refer to in our Prospectus. All staff and volunteers must ensure that they are aware of these procedures. Parents and carers can find the policy on our website or are welcome to request a copy.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that we will discuss any concerns we might have about your child with you as parents/carers first, unless we have reason to believe that such a move would be contrary to the child's welfare.

Our Designated Safeguarding Leads (DSLs) are:

Diane Crowe - Lead
Thea Arthur - Deputy

If you are concerned about the welfare of a child at this pre-school, please record your concern and any observations or conversations heard, and report to one of the DSLs as soon as possible the same day. DO NOT conduct your own investigation.

If your concerns relate to the actions or behavior of a member of staff or a volunteer (which could suggest that they are unsuitable to work with children) then you should report this to one of the DSLs in confidence or contact one of the Safeguarding/Whistleblowing agencies: contact numbers are displayed at the pre-school entrance.

With thanks for your support in this important matter.

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Safeguarding Children: Contact Information for Everyone

At our Pre-School we work within the Surrey Safeguarding Children Partnership guidelines and we have procedures for contacting this authority regarding child protection issues.

However, we **all** have a duty to safeguard and promote the welfare of children.

Don't wait! – get advice and talk to one of the contacts below.

Concerned about a child?

- If anyone has a concern about a child at this pre-school you can talk, in confidence, to the Designated Safeguarding Lead who is **Diane Crowe** or the Deputy **Thea Arthur**.
- If the concern is of an immediate and significant danger to a child (a drunk abusive parent for instance) call the Police on **999**
- Surrey County Council's **Education and Safeguarding Team** (for advice) **01483 517771**
- Surrey's Children's Single Point of Access (**C-SPA**) (for referrals 8am – 6pm) is **0300 470 9100** (select "consultation" option). Out of hours Emergency Duty Team 01483 517898.
- Alternatively, anyone can call the **NSPCC on 0808 8005000** for advice.

Concerned about Staff/Adult behavior?

- If anyone has a concern about the behavior of a member of staff, you should speak to Diane Crowe or Thea Arthur in the first instance
- The Local Authority Designated Officer (**LADO**) **0300 123 1650 (option 3)**; lado@surreycc.gov.uk; secure email via Egress lado@surreycc.gcsx.gov.uk
- Ofsted Whistleblowing Hotline **0300 123 3155**
- Public Concern at Work (whistleblowing charity) **020 7404 6609**

If the concern is about a senior member of staff you should contact the LADO in the first instance.

Follow guidance from:

"What to do if you're worried a child is being abused" booklet (kept in the Safeguarding file)

Surrey Safeguarding Children Partnership (SSCP) Manual of child protection procedures available online at:

<https://surreyscb.procedures.org.uk>

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